

# THE COLOMBO TEA TRADERS' ASSOCIATION

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**CIRCULAR NO. 16 OF 2025**

July 2, 2025

## **FOR THE ATTENTION OF THE CHIEF EXECUTIVE**

Dear Sir,

### **NOTICE OF THE 131ST ANNUAL GENERAL MEETING**

Notice is hereby given that the 131st Annual General Meeting of the Colombo Tea Traders' Association will be held on **Friday, July 25, 2025** in the Sangam Ballroom of the **ITC Ratnadeepa Colombo, commencing at 7.00 p.m.**

### **Agenda**

1. **Minutes**
  - a) To confirm the Minutes of the 130<sup>th</sup> Annual General Meeting held on Friday, October 25, 2024
2. **Annual Report & Accounts**

To adopt the Annual Report of the Committee and the Audited Accounts for the year 2024/2025
3. **Address by the Chairman**
4. **Address by the Guest of Honour**
5. **Keynote Address by the Chief Guest**
6. **Announcement of Office Bearers for the year 2025/2026**
  - a) To announce the Committee elected for the year 2025/2026
  - b) To announce the Chairman and the Vice-Chairmen elected for the year 2025/2026
7. **Address by the Chairman Elect**
8. **Appointment of Auditors**

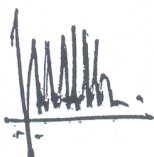
To appoint Auditors for the year 2025/2026
9. **Appoinmnet of Company Secretary**

To appoint the Company Secretary for the year 2025/2026
10. **Any Other Business**

To deal with any other business, of which seven days notice shall have been given
11. **Address by Guest Speaker**
12. **Vote of thanks**

Yours faithfully,

**THE COLOMBO TEA TRADERS' ASSOCIATION**



**H.D. HEMARATNE  
CONSULTANT**